

OVERNIGHT CHECK-IN
LOS PADRES COMMUNICATIONS CENTER

General Operating Hours: 0730 – 1800

PH: 805-938-9142 Ext. (0) Business

PH: 805-961-5727 Emergency

FAX: 805-961-5797

EMAIL: sm.fs.lpcc@usda.gov

[FAX or EMAIL this form to LPCC. Prior to your overnight trim, confirm receipt with LPCC]

District Employed:			
Method of Check-In: (IE: radio, cellular phone, satellite phone - provide phone number.) (Unit must be able to check-in at designated times – NO EXCEPTIONS , Reference Health & Safety Code Handbook Section 3-2.)			
Radio Call Sign/Identifier:			
Project Leader Name:			
Number in Group:		USFS SPOT Tracker: Yes <input type="checkbox"/> No <input type="checkbox"/> SPOT ID:	
SPOT Contact: (Recommended to be Supervisor/Work Leader)			
Supervisor/Work Leader Name: (Mandatory Entry)		Office Phone:	
		Home Phone:	
Date In:	Time:	Date Out:	Time:
Entry Location:			
Exit Location:			
Does your project require work prior to or later than normal operating hours? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, advise Dispatch if unable to utilize the phone for check-in or check-out so arrangements can be made to receive your radio call. If using a phone, call the LPCC On-Call Dispatcher at 805-961-5727.			
REMARKS: (Indicate check-in times for after hours.)			

***Check-in is required twice a day between 0730-0830 and between 1600 to one hour prior to LPCC going out-of-service. If a unit fails to check-in at required or designated times, the LPCC On-Call Dispatcher will be notified**

[This portion of form is for LPCC use.]

DAY	AM (Time)	PM (Time)	DISPATCHER	LOCATION OF UNIT
Sunday			/	/
Monday			/	/
Tuesday			/	/
Wednesday			/	/
Thursday			/	/
Friday			/	/
Saturday			/	/